



*When we stand united, **our** voice cannot be ignored.*

Volunteer Coordinator Internship

Do you have an outgoing personality, excellent organizational skills, and a heartfelt desire to change the world? Our Voice needs you!

Our Voice is committed to changing the political landscape by empowering others to run for office and become more active in politics. Our Voice is a post-partisan movement, operating outside of political parties and uniting in an organized movement for change.

As a Volunteer Recruiter/Coordinator, you will:

- Contact potential volunteers to pre-screen and assess initial fit
- Document interview results, forward volunteers to appropriate Team Leads
- Manage the flow of volunteer candidates
- Post positions on local or college job boards
- Partner with campus career, internship, or volunteer departments to ensure compliance
- Mediate disputes between volunteers, staff, and leadership
- Liaise with Volunteers and Team Leaders to ensure appropriate work is assigned and completed
- Develop new ideas for identifying qualified volunteers (ex: working with Veterans Organizations, religious communities, or partnering with other organizations)
- Coordinate local volunteer recruiting events and gatherings
- Be the face of Our Voice to the external community, displaying respect and professionalism at all times
- Complete other duties as assigned
- Open to all students, but preference for Human Resources or Political Science majors

This internship position begins May 1st and ends August 31st, with possible extensions for those who excel. This is an unpaid internship.

Please send resume and/or qualifications to: info@ourvoiceinitiative.org or use our [Online Sign Up Form](#).



*When we stand united, **our** voice cannot be ignored.*